

Sercel Dubai Shipping  
Instructions

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May 2012

To whom it may concern,

Please follow these instructions when returning goods for repair to Sercel Dubai.

- ✓ On all documents, like Invoice and Packing list, mention **"RETURN FOR REPAIR"**
- ✓ On the Invoice mention **Value for Customs " Free of Charge"**
- ✓ On the Invoice mention the Item no, Part no , Serial no, Item Description ,Unit price and Total Value.
- ✓ On the Invoice mention your details address of your company, senders name, phone number of contact person.
- ✓ On the Invoice and packing list mention the Net and Gross weight, Dimensions and the Country of Origin.

**Consignee:** SERCEL DUBAI  
P.O.BOX 17523  
ZC3, JEBEL ALI FREE ZONE  
DUBAI  
UNITED ARAB EMIRATES  
TEL:+971 4 8832142 FAX: +971 4 8832143  
ATT: Mr. Florian Percher / Mr. G.prakash  
MAIL ID: florian.percher@sercel.com  
Prakash.gopalakrishnan@sercel.com  
Repair.dubai@sercel.com

**Notify Party:** MODERN FREIGHT CO. LL.C  
DUBAI CARGO VILLAGE  
P.O.BOX 5727  
DUBAI  
UNITED ARAB EMIRATES  
TEL: +971 4 2822118 FAX: +971 4 2822094  
ATT: Mr. Shyam MOB: +971 50 7884165  
MAIL ID: shyam@mfc.ae

**AIR FREIGHT**

- Use your preferred forwarder,
- Use the above **consignee address (Sercel Dubai)** and notify the goods as above and send on a Freight-  
PREPAID basis.
- ALL MATERIAL MUST BE SENT TO **DUBAI AIRPORT (DXB)** .

**COURIER**

- In case of COURIER : Use your preferred courier for small packages .  
Use the above Consignee address and send the goods on your courier account number.

**LOCAL DELIVERY**

- In case of LOCAL DELIVERY : Goods should pass the Local Goods Entry Exit Pass. To pass the Jebel ali local customs procedures. details are given below  
On the Invoice and Packing please mention details of the consignee address ,weight, Dimension, No of Items , Part no, Description, Quantity, Unit Price and Total value.  
Delivery guy or who bring the goods for repair to Sercel should goes to the Custom main gate fill the Local Entry Exit pass form and get Signed and Stamped from the Customs Inspector.

**INSIDE JEBEL ALI Free Zone**

- In case of INSIDE J.ALI Free Zone : Please use your forwarders for Internal transfers & Transfer of Ownership to send the goods for repair. If you don't have forwarders we will use our forwarders to do Transfers and the charges will be additional on the Invoice.

**SEAFREIGHT**

- In case of sea freight, please use you preferred forwarder
  - **consignee address (Sercel Dubai)** are given above.
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- Only the Notify party address is changed. Details of the Notify party are given below.

**Notify party:** AAA FREGIHT SERVICES L.L.C  
P.O.BOX 261885  
JEBEL ALI FREE ZONE  
DUBAI, UNITED ARAB EMIRATES.  
TEL: +971 4 8863204 FAX: +971 4 8863205  
ATT: Aijaz Mohammad Mobile no.050 5115669.  
MAIL ID: [aijaz@aaafirt.com](mailto:aijaz@aaafirt.com)

Please make sure one set of original documents (like Invoice , Packing list, Certificate of Origin and Bill of lading) are sent within 5 days after the shipment by express courier to the "consignee" address (Sercel Dubai) mentioned here above.

- All material must be sent to **JEBEL ALI, DUBAI Seaport.**

#### **INSURANCE**

Insurance will be taken care by you, for the goods sent to Sercel Dubai. For the goods under Warranty insurance and re-delivery will be paid by Sercel Dubai.

#### **GENERAL PACKING INSTRUCTIONS**

Packaging, as possible please return the goods in the original packaging or to the same high standard. If you send "printed circuit board" back without the casing, please make sure the serial numbers are correctly marked on the boards, is visible and in an **Anti static bag.**

- The goods are to be packed in inner carton boxes and to be put inside strong cases to the international packing standard ISPM15. Man-made wood (chipboard, etc) is acceptable. Suitable for long distance AIR/ROAD/RAIL/SEA transportation. As well to a change in climate and with resistance to rough handling, moisture, rain, corrosion and shocks. The Shipper shall be liable for any damage or loss of the commodity and for any expenses incurred due to the account of improper packing. Also for any rust due to inadequate or improper protection measures used by the Shipper. The Shipper shall also be liable for all relevant expenses incurred if the goods are not packed to the international packing standard ISPM15.

#### **SPECIFIC SEAFREIGHT PACKING INSTRUCTIONS**

- If material is sent in "shipper's owned" containers, make sure this is clearly specified on the Ocean Bill of lading, and please inform if the material has to be sent back to you inside the same container after repair. Please provide us (along with the original bill of lading), a copy of the satisfactory inspection report for this container showing the validity of the CFS plaque.

- If material is sent in containers belonging to the shipping line, it must be correctly packed to ensure a quick and safe unloading

- **At the time of shipment, a set of the documents must be fax or e-mailed imperatively to:**

**Fax : 00971 4 8832143**

**TO: [prakash.gopalakrishnan@sercel.com](mailto:prakash.gopalakrishnan@sercel.com)**

**CC : [florian.percher@sercel.com](mailto:florian.percher@sercel.com) & [repair.dubai@sercel.com](mailto:repair.dubai@sercel.com)**

**Thank you for your kind co-operation with this matter and please inform all your staff that may be concerned.**

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**CUSTOM VALUES TO PUT BACK ON YOUR INVOICE**

**NO COMMERCIAL VALUE  
VALUE FOR CUSTOMS PURPOSES ONLY**

There is no transfer of property or finance hence no commercial value is applied.  
These goods are being returned for repair/exchange

408			428		
FDU BOARD	100	USD	FDU BOARD	120	USD
FDU UNIT	100	USD	FDU UNIT	120	USD
DSU3 UNIT	100	USD	DSU3 UNIT	200	USD
DSU1 UNIT	100	USD	LAUL UNIT	400	USD
LAUL UNIT	300	USD	LAUL BOARD ASSEMBLY	300	USD
LAUL LPL (BOARD)	150	USD	LAUX UNIT	500	USD
LAUL LIPL (BOARD)	150	USD	LAUX SANDWICH BOARD ASSEMBLY	400	USD
LAUX UNIT	300	USD	TREP	200	USD
LAUX LPX	150	USD	TFOI GREEN	200	USD
LAUX LIPX	150	USD	TFOI RED	200	USD
FDU2S UNIT	100	USD	LCI 428	400	USD
CONTROL MODULE LCI (BOARD)	120	USD	TMU 428	500	USD
CONTROL MODULE LMP (BOARD)	150	USD			
TMU 408	400	USD			

408 MARINE			VE432		
TAPU UNIT	200	USD	VE432 DPG UNIT	200	USD
LAUM UNIT	200	USD	VE432 DSD UNIT	400	USD
HAU UNIT	200	USD	VE432 DSD ASC (BOARD)	100	USD
HAPU UNIT	450	USD	VE432 DSD DVC (BOARD)	100	USD
PWM-2 (POWER SUPPLY)	250	USD	VE432 DPG SAPG (BOARD)	100	USD
PWMC	250	USD	VE432 DPG DVP (BOARD)	100	USD
DCXU	400	USD	AS1	100	USD